

**TOWN OF BETHANY**

**REGULAR TOWN BOARD MEETING**

**9 JULY 2018**

Supervisor Hyde opened the July 9, 2018 Regular Town Board Meeting at 7:01 p.m. with the Pledge of Allegiance followed by a prayer offered by Councilman Embt.

Town Officials in Attendance were:

Carl Hyde, Jr., Supervisor	Jeffrey Fluker, Councilman
Timothy Embt, Councilman	Daniel Street, Councilman
Debbie Douglas, Town Clerk	William Shea, Town Justice
Michael Adams, Highway Superintendent	

Town Officials Absent were:

Diane Fowler, Councilwoman

Attendees to the Meeting were:

Eric Weis, Clark Patterson Lee	Maelynn Hyde
Noreen Adams	Jack Woika
Jim Phillips	Ramon Cipriano
Barb Czworka	Greg Miller
Tom Dills	

**FINANCES**

Supervisor Hyde presented the finances for June 2018.

General Savings	\$	934,505.58
Highway Savings	\$	351,630.11
AP/PR Account	\$	116,495.87
Trust & Agency Account	\$	2,753.39
Highway Checking	\$	2,055.76
Supervisor	\$	864,018.66
Petty Cash	\$	200.00
<b>Total</b>		<b>\$ 2,271,659.37</b>

Revenues Received

Debbie Douglas, Town Clerk	\$	1,880.00
Tompkins Insurance Agency	\$	6.60
NYMIR	\$	500.00
Michael Adams (Refund Highway School)	\$	100.00
US Post Office	\$	100.00
William Shea, Justice	\$	1,518.00
Thomas McBride, Justice	\$	881.00
<b>Total Revenue</b>	<b>\$</b>	<b>4,985.60</b>
<b>Total Interest</b>	<b>\$</b>	<b>77.64</b>
<b>Total Revenue</b>	<b>\$</b>	<b>5,063.24</b>

**Town Clerk/Tax Collector Report – Debbie Douglas**

- Presented the Minutes of the June 11, 2018 Regular Town Board meeting.

A motion was made by Councilman Fluker, duly seconded by Councilman Street, to approve the Minutes of the June 11, 2018 Regular Town Board meeting as presented. The motion passed with All In Favor.

- Presented the Minutes of the June 19, 2018 Special Town Board meeting.

A motion was made by Councilman Fluker, duly seconded by Councilman Embt, to approve the Minutes of June 19, 2018 Special Town Board meeting. The motion passed with All In Favor.

- The Clerk's Monthly Report and Bank Statements for June 2018 were reviewed by the Town Board.

**Highway Superintendent Report – Michael Adams**

- Grader paved Little Canada Road Extension and a portion of Paul Road.
- Added shoulders to Little Canada, Little Canada Extension and Paul Roads.
- Worked on culvert on Conway Road.
- Shared services with several municipalities.
- Second round of mowing has been started.
- Fuel tanks are complete.

**Town Justice Report – Justice McBride and Justice Shea**

- Nothing to report.
- Justice Shea's report for the month of June was reviewed by the Board.

**Board Committee Reports****Councilman Fluker**

- Things are going well at the Fire Department.
- Department was called to the Stumblin' Inn fire in Elba on Sunday.
- Ticket sales for the side-by-side ATV raffle are going well.

**OLD BUSINESS****Water Districts – Update – Eric Weis, Clark Patterson Lee (CPL)**

- Water District #2
  - o A sign-up meeting for the residents of this district will be held on Tuesday, August 14, 2018 from 2 pm until 6 pm at the Bethany Community Center. At this time, residents will have an opportunity to ask specific questions and make payments in person to set up their account with Monroe County Water Authority.
  - o The completed package will be sent to Rural Development and the preconstruction meeting will be held after their review.
- Water District #3
  - o Residents have started to install lines to their homes.
- Water District #4
  - o Eric Weis of Clark Patterson Lee presented the Map, Plan & Report for the Town of Bethany Water District No. 4.

**RESOLUTION #40-2018 ACCEPTANCE AND FILING OF THE MAP, PLAN, & REPORT FOR THE TOWN OF BETHANY WATER DISTRICT NO. 4**

**WHEREAS**, Eric Weis of Clark Patterson Lee presented the Map, Plan & Report for the Town of Bethany Water District No. 4 which includes Putnam Road and a portion of Creek Road, and

**MOTION** of Councilman Fluker, duly seconded by Councilman Street, be it

**RESOLVED** that the Bethany Town Board hereby accepts the Map, Plan and Report for the Town of Bethany Water District No. 4, and be it

**FURTHER RESOLVED**, that the Map, Plan & Report for the Town of Bethany Water District No. 4 is hereby filed in the Town Clerk’s Office, and be it

**FURTHER RESOLVED** that an Informational Meeting for the residents of Water District No. 4 be scheduled for Wednesday, August 8, 2018 at 7:00 pm.

Motion **PASSED** with the following Roll Call Vote:

- |                              |                         |
|------------------------------|-------------------------|
| Supervisor Hyde – Yes        | Councilman Fluker – Yes |
| Councilman Embt – Yes        | Councilman Street – Yes |
| Councilwoman Fowler – Absent |                         |

- Water District #5
  - o The list for the Median Household Income Survey is being compiled and the survey will be mailed shortly.

**Transfer Station – Update**

- As of the end of June, the Transfer Station is + \$862.93.

**ADA Renovations – Update**

- Everything is complete except for the installation of the changing tables in the restrooms. This is scheduled for Friday.

**Renovation of Foyer and Sidewalk – Update**

- A preassembled foyer has been ordered. It will be the same footprint as the original foyer so no concrete work will be necessary.
- Dave Hebel has offered to donate two 35-foot flag poles to replace the one existing pole by the monument. The two monuments are being moved from the Old Town Hall to be placed with the Firemen’s monument. The existing flag pole would need to be removed and the new ones installed. There was much discussion about which flag would be flown on the second pole. Supervisor Hyde polled the audience and the Board members as a group. It was decided to keep the existing pole. The Town appreciates the thoughtfulness of Mr. Hebel.

**Street Light Replacement – Update**

- National Grid expects the lights to be installed by the end of August.

**Broadband Internet – Update**

- Nothing new to report.

**Rezone in East Bethany Area**

- There has been some interest in developing business in the East Bethany area. The Town Board will send a letter to the Planning Board asking that

they investigate and consider rezoning a portion of the East Bethany area on the north side of Route 63 as commercial and industrial.

- This rezone would be in accordance with the Comprehensive Plan and the Smart Growth Plan.

**NEW BUSINESS**

**RESOLUTION #41-2018 REALLOCATION OF FUNDS FROM HIGHWAY LABORER POSTION TO MEO POSITION**

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, the Town Board of the Town of Bethany has been advised by the Highway Superintendent that the current laborer position is no longer needed as an additional MEO has been hired for the Town of Bethany Highway Department; and

**WHEREAS**, the Supervisor of the Town of Bethany does not believe that the Town of Bethany can financially support an additional MEO and a laborer; and

**WHEREAS**, the Town of Bethany Supervisor has asked the Town Board of the Town of Bethany to reallocate the Town of Bethany budget funds to eliminate the full-time laborers position from the Town of Bethany Town Highway Department and add an additional full time MEO position; and

**WHEREAS**, the Town Board of the Town of Bethany finds it in the best interest of the Town of Bethany to authorize the reallocation of budget funds to eliminate the full-time laborer position and add the additional full time MEO position;

**NOW ON MOTION OF** Councilman Embt which has been duly seconded by Councilman Street, be it

**RESOLVED**, the Town Board of the Town of Bethany finds it in the best interest of the Town of Bethany to authorize the reallocation of budget funds to eliminate the full time laborer position and add the additional full time MEO position

**RESOLVED** that the Town Board of the Town of Bethany can reallocate the budget funds used to pay for the laborers position to pay for the additional MEO position.

Motion **PASSED** with the following Roll Call Vote:

- |                              |                         |
|------------------------------|-------------------------|
| Supervisor Hyde – Yes        | Councilman Fluker – Yes |
| Councilman Embt – Yes        | Councilman Street – Yes |
| Councilwoman Fowler – Absent |                         |

**RESOLUTION #42-2018 PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF BETHANY AND MUNICIPAL SOLUTIONS, INC. – WATER DISTRICT #5**

**WHEREAS**, the Town Supervisor wishes to contract with Municipal Solutions, Inc. for Bond Anticipation Note (BAN) borrowing services, private sale of Serial Bonds to Rural Development and other fiscal services related to the establishment and funding of Town of Bethany Water District #5, and

**WHEREAS**, the fee schedule is set as follows:

**Bond Anticipation Notes**  
**Revenue Anticipation Notes**  
**Tax Anticipation Notes**

Under \$500,000 (NOS only) 3 yrs)	\$1,550	(+\$500 if no prior issue within
\$500,000-999,999 (NOS only) 3 yrs)	\$2,100	(+\$500 if no prior issue within
\$1,000,000 or more (No OS) 3 yrs)	\$2,400	(+\$500 if no prior issue within
\$1,000,000 or more with OS within 3 yrs)	Base fee \$4,400	(\$500 if no prior issue
		Plus \$ 175 per million (rounded up to next million)

**Rural Development**

Preparation of Application thru RD Apply	\$5,500	
Private Sale of Serial Bonds to RD next million)	\$5,500 plus \$175 per million	(rounded up to next million)
Addition Serial Bond Series next million)	\$2,400 plus \$175 per million	(rounded up to next million)

**Hourly Rate\*** \$142

\*Please note that if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

**Expenses**

Expenses include copies, postage, mileage at the IRS prevailing rate, travel and, if applicable, official statement printing, and any incidental costs.

Now, on **MOTION** of Councilman Street, duly seconded by Councilman Fluker, be it

**RESOLVED** that the Bethany Town Board hereby authorizes the Supervisor to retain Municipal Solutions, Inc. for the aforementioned services and costs and to execute the agreement between the Town of Bethany and Municipal Solutions, Inc.

Motion **PASSED** with the following Roll Call Vote:

- |                              |                         |
|------------------------------|-------------------------|
| Supervisor Hyde – Yes        | Councilman Fluker - Yes |
| Councilman Embt – Yes        | Councilman Street – Yes |
| Councilwoman Fowler - Absent |                         |

**Public Comment**

- Tom Dills questioned the need for part-time workers to join the Union.
  - o Supervisor Hyde informed him that the Union is enforcing this policy.
- A black bear was spotted by the Sheriff’s Department today. Supervisor Hyde noted that he also saw one on Clipnock Road.

**Warrant**

- The Board approved payment of the bills as follows:

	<u>Prepaid</u>	<u>Total</u>
General Fund	\$ 3,407.64	\$ 25,249.75
Highway Fund	\$ 0.00	\$ 8,469.60
Trust & Agency	\$ 0.00	\$ 40,928.66
Highway Capital Funds Project	\$ 0.00	\$ 0.00
Fire Protection Fund	\$ 0.00	\$ 0.00
Water Fund	\$ 0.00	\$ 3,000.00
Justice Fund	\$ 0.00	\$ 0.00

**Adjournment**

A **MOTION** was made by Councilman Fluker, duly seconded by Councilman Street to adjourn the meeting at 7:56 p.m. The motion **PASSED** with All In Favor.

BY ORDER OF THE  
BETHANY TOWN BOARD  
DATED: July 11, 2018

Respectfully Submitted,

Debbie L. Douglas, RMC  
Bethany Town Clerk