



TOWN OF BETHANY

RESIDENT HANDBOOK

2017

January 9, 2017



TOWN OF BETHANY
10510 Bethany Center Road
East Bethany NY 14054

Telephone: (585) 343-1399
Fax: (585) 343-3605
Web: <http://townofbethany.com>
Court: (585) 343-3325
Court Fax: (585) 343-9843

TOWN SUPERVISOR
(term expires 12/19)

Carl Hyde, Jr. Office: 343-1399
tob-supervisor@townofbethany.com

Home: 343-4041
Cell: 356-2658

**TOWN CLERK /
TAX COLLECTOR**
(term expires 12/19)

Debbie L. Douglas Office: 343-1399
tob-clerk@townofbethany.com

TOWN BOARD MEMBERS (4 yr elected)

COUNCILMAN
(term expires 12/17)

Daniel Adams

Cell: 356-1908

COUNCILMAN
(term expires 12/17)*

Daniel Street
*unexpired term

Cell: 727-5283

COUNCILMAN
(term expires 12/19)

Jeffrey Fluker

Cell: 300-8153

COUNCILMAN
(term expires 12/19)

Timothy Embt

Cell: 409-5197

TOWN JUSTICES (4 yr elected term)

tob-court@townofbethany.com

TOWN JUSTICE
(term expires 12/17)

Thomas McBride

Office/Home: 343-4634
Court Dates: 2nd & 4th Tuesday

TOWN JUSTICE
(terms expires 12/19)

William Shea

Office/Home: 343-4824
Court Dates: 1st & 3rd Tuesday

HIGHWAY SUPERINTENDENT

Joel Merle (term expires 12/19)
tob-highway@townofbethany.com
Office: 343-2908 Cell: 729-4455

ASSESSOR

Deb Conti (term expires 09/30/19)
conti@rochester.rr.com
Voice Mail: (585) 599-4892 ext. 25

HISTORIAN

Linda Schmidt (term expires 12/17)
ny_hummingbird@yahoo.com
343-0724

**CODE ENFORCEMENT OFFICER
BUILDING INSPECTOR**

Thomas Douglas (term expires 12/31/17)
ceobethanyny@yahoo.com
Cell: 356-0824

DOG CONTROL OFFICER

Genesee County Dog Control
(term expires 12/31/17)
Office: 343-6410
Emergency Only: 343-5000

BUSINESS HOURS

BETHANY TOWN CLERK/TAX COLLECTOR

Debbie L. Douglas

tob-clerk@townofbethany.com

Monday, Tuesday & Thursdays 9 a.m. – 3 p.m.
Wednesday 10 a.m. - 5p.m.
Saturday 9 a.m. - noon

BETHANY ZONING OFFICER

Thomas Douglas

ceobethanyny@yahoo.com

By Appointment Only:

Cell Phone: 585-356-0824

BETHANY ASSESSOR

Deb Conti

conti@rochester.rr.com

Tuesday 2 p.m. – 4 p.m.
Thursday 2 p.m. – 4 p.m.

TOWN COURT

tob-court@townofbethany.com

Court is held every Tuesday evening at 7:00 p.m.

TOWN BOARD MEETING

Regular Town Board meetings are held the second Monday of each month at 7:00 p.m.

January 9, 2017	February 13, 2017	March 13, 2017
April 10, 2017	May 8, 2017	June 12, 2017
July 10, 2017	August 14, 2017	September 11, 2017
October 11, 2017*	November 13, 2017	December 11, 2017
Year End Meeting & Open House		December 28, 2017

ORGANIZATIONAL MEETING January 8, 2018 7:00 p.m.

BETHANY PLANNING BOARD

Town of Bethany Planning Board meetings are held the first Thursday of each month at 7:30 p.m.

January 5, 2017	February 2, 2017	March 2, 2017
April 6, 2017	May 4, 2017	June 1, 2017
July 6, 2017	August 3, 2017	September 7, 2017
October 5, 2017	November 2, 2017	December 7, 2017

ZONING BOARD OF APPEALS

Town of Bethany Zoning Board of Appeals meetings are held, as needed, the fourth Wednesday of each month at 7:30 p.m.

January 25, 2017	February 22, 2017	March 22, 2017
April 26, 2017	May 24, 2017	June 28, 2017
July 26, 2017	August 23, 2017	September 27, 2017
October 25, 2017	November 22, 2017	December 27, 2017

Any changes in meeting dates will be posted on the Town bulletin board and in the local newspaper.

*** Moved Due To Holiday**

FEE SCHEDULE

Permits:

Land Separation	\$ 50.00	Each additional parcel	\$ 15.00
If survey presented at time of application	\$ 25.00	Each additional parcel	\$ 15.00
Special Use Permit	\$250.00		
Subdivision Permit	\$500.00	Each additional parcel	\$ 50.00
Variance	\$200.00		
Site Plan Review (Simple)	\$ 50.00	with Public Hearing	\$100.00
Temporary Mobile Home/RV Permit		\$100.00	
Temporary C of O (3 months)		\$ 50.00	

Note any other fees will be assumed by the applicant which may include fees for additional permit requirements, state/county permit requirements, etc. Once the permit process has begun, fees are non-refundable.

INFORMATIONAL BOOKS:

Bethany Zoning Regulations	\$ 10.00
Bethany Land Separations Regulations	\$ 3.00
Bethany Comprehensive Plan	\$ 1.00

DOG LICENSE FEES:

Spayed/Neutered Dog	\$ 5.00	Unspayed/Unneutered Dog	\$18.00
Senior Discount (over 65)	\$ 2.50	Senior Discount (over 65)	\$10.50
Late Fee	\$ 1.00	Unlicensed Dog Fee	\$ 5.00
Dog Seizure Fine	\$10.00	2nd & consecutive seizures	\$ 20.00
Enumeration Fee	\$ 5.00	Each seizure for owner	

RETURNED CHECKS \$15.00

TRANSFER STATION CARDS:

Twenty (20) punch card	\$ 80.00
Ten (10) punch card	\$ 40.00

MARRIAGE LICENSE FEE

License	\$ 40.00
Additional Certified copy	\$ 10.00

SPORTING LICENSES: Fees set by New York State

COPIES

Certified & sealed	\$ 10.00 each
Flat Rate	\$.25 each
Genealogy Copy	\$ 1.00 each

COMMUNITY CENTER RENTAL:

Bethany Residents	\$ 50.00/day \$100.00 Cleaning/damage deposit
Fire Co. Members	Day of event is free \$50.00/additional day \$100.00 Cleaning/damage deposit
Non-Residents	Please Contact the Town Clerk

TOWN OF BETHANY
ZONING PERMIT FEE SCHEDULE

New Construction—Homes, Additions, Porches, Decks, Renovations	\$ 30.00 plus \$.05 per sq. ft.
Garages, Pole Barns	\$ 25.00 plus \$.05 per sq. ft.
Trailers (When Allowed)	\$ 50.00 plus \$.05 per sq. ft.
Accessory Buildings (less than 200 sq. ft.)	\$ 30.00 plus \$.03 per sq. ft.
Chimneys, Fire Places, Wood Stoves	\$ 25.00
Swimming Pools & Ponds	\$ 50.00
Solar Permit (NY-Sun)	\$ 25.00
Agricultural Building (sq. ft.)	
501—1,000	\$ 15.00
1,001—1,500	\$ 25.00
1,500—2,500	\$ 35.00
2,501—Over	\$ 50.00
Commercial Building (sq. ft.)	
Up to 10,000	\$200.00
10,001—20,000	\$200.00 plus \$5.00 per each additional 1000 sq. ft. over 10,000
20,000—Over	\$200.00 plus \$3.00 per each additional 1000 sq. ft. over 20,000

TOWN OF BETHANY

BUILDING PERMIT/INSPECTION FEE SCHEDULE

New Construction, Trailers

Up to \$ 5,000	\$ 50.00
\$ 5,001—\$15,000	\$ 90.00
\$15,001—\$25,000	\$125.00
\$25,001—Over	\$125.00 plus \$2.00 per \$1,000 over \$25,000

Additions, Alterations, Decks, Porches, Garages, Pole Barns

Up to \$5,000	\$ 60.00
\$ 5,001—\$10,000	\$ 70.00
\$10,001—\$20,000	\$ 90.00
\$20,001—\$30,000	\$120.00
\$30,000—Over	\$120.00 plus \$2.00 per \$1,000 over \$30,000

Swimming Pools

Above Ground	\$125.00
In Ground	\$250.00
Temporary Pool (Initial)	\$ 50.00
Temporary Pool Annual Insp.)	\$ 20.00

Solar (NY-Sun Only)

\$ 75.00

Commercial Buildings

Up to \$20,000	\$250.00
\$20,001—\$50,000	\$300.00
\$50,000—Over	\$200 plus \$50.00 per \$1,000 Over \$50,000

Fire Places, Chimneys, Wood Stoves

\$ 50.00

Fines

Starting With Out Permit	3 times normal fee
Missed Inspection	\$100 per infraction

Inspections of all construction are done in accordance with the NYS Uniform Fire Prevention and Building Code.

Certificates (C of O & C of C) are issued **only when the construction is violation free**, and all health and electrical certificates (if needed) are current and in order, and all fees have been paid.

Dollar value is to be verified by an acceptable contractor. If estimate is based on material and his own labor, the permit will not be issued until an agreement can be reached over the true value of the construction. Any extra time spent for Building Inspector's evaluation shall be charged at \$50.00 per hour.

Any time spent by the Building Inspector for multiple review of contractor's plans for acceptability after requested changes are made, shall be charged at \$50.00 per hour.

Any re-inspection for unacceptable work or for any other reasonable cause shall be charged at \$50.00 per hour.

PLANNING BOARD

(7 yr appointments beginning Jan 1)

Diane Fowler, Chair
Cell: 469-9319
(Appointed 2011, term expires 2018)*

Timothy Leary
Home: 343-5529
(Appointed 2011, term expires 2017)*

Dave Carli
Home: 343-9378
(Appointed 2017, term expires 2023)

Vacant
Home:
(Appointed 2016, term expires 2022)

Linda Jackett
Home: 585-343-1891
(Appointed 2015, term expires 2021)

Ray Cipriano
Home: (716) 560-2059
(Appointed 2013, term expires 2019)

James Phillips
Home: 343-8674
(Appointed 2014, term expires 2020)

Alternate/Secretary
Vacant
(Appointed 1/2015, Term expires 12/2016)

ZONING BOARD OF APPEALS

(7 yr appointments beginning Jan 1)

Nancy Burke, Chair
Home: 343-8177
(Appointed 2015, term expires 2021)

Mary Miller
Home: (585) 343-4851
(Appointed 2011, term expires 2017)

Thomas Foss
Home: 345-9194
(Appointed 2012, term expires 2018)*

Pam Sojda
Home: unlisted
(Appointed 2017, term expires 2023)

Vacant
Home:
(Appointed 2016, term expires 2022)

Vacant
Home:
(Appointed 2014, term expires 2020)

Janet Berkemeier
Home: 344-2948
(Appointed 2013, term expires 2019)

ASSESSMENT REVIEW BOARD

(5 yr appointment beginning October 1)

Joseph Nowakowski	Cell: 857-4410	(Appointed 2013, term expires 2017)*
Calvin Fleming	Home: 344-0114	(Appointed 2014, term expires 2018)
Ramon Cipriano	Home: 343-3907	(Appointed 2014, term expires 2019)
Bill Elsasser	Home: 344-0599	(Appointed 2015, term expires 2020)
Gail Smith	Home: 343-9421	(Appointed 2016, term expires 2021)

* Completing term of office

BETHANY VOLUNTEER FIRE COMPANY

FEEL FREE TO STOP IN AND SEE WHAT BEING A VOLUNTEER FIRE COMPANY MEMBER IS ALL ABOUT OR CALL 344-0535 ON MONDAYS AFTER 7:00P.M. MEMBERSHIP APPLICATIONS ARE AVAILABLE AT THE FIRE DEPARTMENT OR AT THE TOWN CLERK'S OFFICE. IF INTERESTED IN JOINING

2017 OFFICERS

Chief	Jeffrey Fluker
1st Assistant Chief	Jeffrey Pietrzykowski
2nd Assistant Chief	Jamie Fluker
EMS Captain	Melody Davis
EMS Lieutenant	James Duval

President	Christopher Page
Vice President	Bradley Fluker
Secretary	Vacant
Treasurer	Jeffrey Wolak

Board of Directors

Vicki Wolak	Peggy Johnson
Bronwyn Adams	William Shea
Mel Davis	Todd Mogenhan

2017 Monthly Meeting Schedule

January 9*	February 6	March 6	April 3
May 1	June 5	July 3	August 7
September 11	October 2	November 6	December 4

- All meetings are held at the Community Center with the exception of the September meeting which will be held at the Fire Hall.

- Training occurs on remaining Monday's at 7:00 p.m. at the Fire Hall

Appointments Approved: 01/9/2017

APPOINTED POSITION	2016	2017	x
Deputy Supervisor	Daniel Adams	Daniel Adams	
Bookkeeper	Denise Vereeken	Denise Vereeken	
Registrar of Vital Statistics Sub-Registrar	Debbie L. Douglas Audrey Wells	Debbie L. Douglas Audrey Wells	
Code Enforcement/Zoning Officer Building Inspector	Thomas Douglas	Thomas Douglas	
Cap #1 Assessor Gen. Co. Towns of Pembroke, Darien, Bethany	Deborah J. Conti	Deborah J. Conti	
Deputy Tax Collector	Audrey Wells	Audrey Wells	
Deputy Town Clerk	Audrey Wells	Audrey Wells	
Deputy Highway Superintendent	Mark Heale	Mark Heale	
Historian	Linda Schmidt	Linda Schmidt	
Deputy Historian	Donald Schmidt	Donald Schmidt	
Veterans Officer	Edward Weis	Edward Weis	
Retained Legal Counsel	David DiMatteo	David DiMatteo	
Rep. Intercommunity Medical Building	Carl Hyde	Disolved	
Insurance Agency	NYMIR-Thomkins Agency	NYMIR—Thomkins Agency	
First Depository	Five Star Bank	Five Star Bank	
Second Depository	Bank of Castile	Bank of Castile	
Third Depository	M & T Bank	M & T Bank	
Official Newspaper	The Daily News (Drummer & Pennysaver as needed)	The Daily News (Drummer and PennySaver as needed)	
Retained Consulting Firm	Clark Patterson Lee	Clark Patterson Lee	
RMO/RAO	Debbie L. Douglas	Debbie L. Douglas	
Court Clerks	Deborah Shufelt Jillian Welch	Deborah Shufelt Jillian Welch	
Court Officer/Bailiff	Joseph Nowakowski	Joseph Nowakowski	
Dog Control Officer	Genesee County Dog Control	Genesee County Dog Control	
Planning Board Chairman	Daniel Street	Diane Fowler	
Zoning Board Chairman	Nancy Burke	Nancy Burke	
Mileage Rate	50 cents	50 cents	

2017 CLOSINGS

DATE	HOLIDAY	OFFICES	TRANS. STATION
1/2/2017	New Year's	X	X
1/16/2017	Martin Luther King Day	X	
2/20/2017	Presidents Day	X	
4/15/2017	Good Friday & Easter	X	X
5/27/2017	Memorial Day	X	X
5/29/2017	Memorial Day	X	
7/4/2017	July 4th	X	
9/2/2017	Labor Day	X	X
9/4/2017	Labor Day	X	
10/7/2017	Columbus Day	X	X
10/9/17	Columbus Day	X	
11/11/2017	Veteran's Day	X	X
11/23/2017	Thanksgiving	X	
12/23/2017	Christmas	X	X
*****	Transfer Station will Be open on 12/20 from	4 pm—7 pm	
12/30/2017	New Year's	X	X
*****	Transfer Station will Be open on 12/27 from	4 pm—7 pm	
01/01/2017	New Years	X	



TRANSFER STATION FEES & RULES

Cacner Road

Saturday 8 a.m. – 2 p.m.

(Closed if a holiday falls on a Friday, Saturday, Sunday or Monday)

Users will be required to bring their garbage in 30-gallon trash bags or 30-gallon trashcans.

NO LOOSE TRASH! FOUR BAGS PER HOUSEHOLD PER DAY.

Transfer Station cards will be required for use of the Transfer Station which may be purchased at the Bethany Town Clerk's office during normal business hours or by mail.

Transfer Station Punch Cards

10 Punches \$40.00

20 Punches \$80.00

- | | | |
|-----|--|--|
| 1. | Trash bags and/or cans (30 gallon capacity) | \$ 4.00 |
| 2. | Appliances (washer, dryer, stove) | \$ 8.00 |
| 3. | Furniture - must be broken into small pieces that will completely fit into compactor. | \$ 8.00 |
| 4. | Non-stuffed chairs (Wood or Plastic) | \$ 4.00 |
| 5. | Stuffed couches, chairs, sofas, box springs | \$ 8.00 |
| 6. | Carpets (68" length or less) and mattresses | \$ 8.00 |
| 7. | Refrigerator, air conditioner, freezer -
Must have refrigerant drained professionally - Certificate Required | \$ 20.00 |
| 8. | Toilets, sinks, plumbing accessories | \$ 4.00 |
| 9. | Florescent Lamps (Must be recycled!!!!) | 8' tubes \$ 4.00(3 tubes)
All others \$ 4.00(6 bulbs) |
| 10. | Electronics (TVs, Computers, etc.) Not Accepted—May be taken to ARC in Batavia | |

Tires will be accepted for disposal all year long at the following prices:

- | | | |
|----|-------------------|---------|
| 1. | Car tire w/o rim | \$ 4.00 |
| 2. | Car tire with rim | \$ 4.00 |

Tires of any other size will not be accepted

All plastic, glass, tin and aluminum items must be rinsed of all food particles, exterior wrapping removed. Individuals will be charged for failure to properly rinse recyclables.

PLASTIC #1 - #5

Food, juice and laundry. Flatten plastic containers and remove all caps.

GLASS (CLEAR, GREEN, BROWN)

All tops must be removed.

TIN/ALUMINUM CANS

Tin & Aluminum are separated. Clean aluminum foil is accepted.

PAPER/MAGAZINES/JUNK MAIL

Shredded paper must be bagged. Telephone books are Not recycled.

CARDBOARD

Must be flattened

SCRAP METAL

Check with transfer station attendant regarding scrap metal that you would like dispose of.

CONSTRUCTION MATERIAL

Not Accepted

FOR USE BY TOWN OF BETHANY RESIDENTS ONLY

Decisions by the Transfer Station Operator regarding solid waste disposal are final.